

মিটিং-এর ক্রমিক সংখ্যা :

মিটিং-এর তারিখ :

মিটিং-এর স্থান :

মিটিং-এর সময় :

## উপস্থিত সভ্যগণের নাম

১।	Pan	৮।	
২।	Jayanti Chel	৯।	
৩।	Anindita Dasgupta	১০।	
৪।	Somshul	১১।	
৫।	Bhaswati	১২।	
৬।	Asta Kumar Parui	১৩।	
৭।		১৪।	

ক্রমিক

রেজল্যুশন

The meeting of the Internal Quality Assurance Cell (IQAC) of the College is held on 02/08/2016 (Tuesday) at 1.05 p.m in the IQAC room of the College with Dr. Tarak Nath Roy, Principal and Chairperson, IQAC in the Chair.

**Resolution No.1:** At the very beginning of the meeting the Chairperson introduces Prof. Soma Ghosal, Assistant Professor in Political Science, Dr. Anindita Dasgupta, Assistant Professor in Bengali, Prof. Jayanto Ghosh, Assistant Professor in English, Dr. Ashok Kumar Panda, Assistant Professor in Sanskrit, Prof. Bhaswati Basu, Assistant Professor in Philosophy as they have been selected as senior teacher representatives to the IQAC. Sri Asta Kumar Parui, Clerk has been selected as Senior Administrative Official member to the IQAC and the posts of members from Quality Management and Local Community are remain vacant as no eligible members are found so far. It may be noted here that the tenure of two (2) years of ex-members expired on 01.05.2016 and the new members will act for next two (2) years. That Dr. Chittaranjan Ghosh will act as Director/Co-ordinator to the IQAC.

**Resolution No. 2:** Along with the proceedings of the last meeting, Action Taken Reports of all meetings are discussed. Vide meeting dated 08/07/2014, decisions were taken for purchasing of furniture. But no initiatives were taken to purchase the same and necessities are met by using furniture of the College. Vide meeting dated 14/11/2014, decision was adopted to send proposal to the University Grants Commission to hold National-level Seminar and Workshop. Dr. Chittaranjan Ghosh, Director/Co-ordinator said that a proposal was sent to the University Grants Commission on 27/03/2015 to hold National-level Seminar. But no response has been come yet. Vide meeting dated 07/02/2015, decision was taken to publish college journal on Arts and Science. Dr. Ghosh apprise that a journal on Science namely 'Quad Scientific Reporter' will be published in the month of October, 2015. Further, a decision was adopted in the said meeting to purchase fire extinguisher. But no initiative was taken on the part of Chairman of the IQAC. Resolution was adopted for up-gradation of Library as this is the important part for education. The Chairperson makes the members aware that a software namely 'KOHA', one bar code printer, one scanner, three desktop computers and one server were installed in the Library on 18/7/2016. The aqua-guard was also repaired and various apparatus were purchased for the Dept. of Physics & Chemistry as per decisions adopted in the said meeting. Vide meeting dated 05/05/2015, the Chairperson states that initiative has been taken to install Close Circuit TV (CCTV) in the College premises. But no initiatives were taken in connection with (a) renew of alumni association (b) formation of parent-teacher association (c) recruitment of permanent non-teaching staff (d) establishment of medical facilities for the students (e) signing MoU with Aghore Kamini Prakash Chandra Mahavidyalaya, Bengai, Hoghly. The Chairperson informs the house that initiatives have been taken for construction of Canteen out of College fund, introducing separate department system, establishment wi-fi zone vide Meeting dated 04/08/2015 and there has already introduced online admission system. But no steps were taken in regards to (a) shifting of main office and others related offices (b) installation of solar panel (c) introduction of new subjects viz. Mass Communication and Journalism Hons., Geography Hons., Music Hons., Zoology General, Botany General, Bachelor in Computer Application, Bachelor

in Business Administration, Nutrition Hons. (d) introduction of M.A course in Bengali and English. In connection with resolutions adopted in the meeting dated 04/11/2015, the Chairman informs no initiatives were taken in regards to (a) Tree Plantation in and around the College campus (b) Herbal farming in the College campus (c) Public awareness program (d) Month-wise class test (e) formation of cultural platform and making awareness to the students (f) formation of games and sports platform and making awareness to the students (g) declaring College campus Green Zone (h) award facility for the outstanding performers in the final examinations (university). Vide meeting dated 03/02/2016, some decisions were adopted but the Chairperson regrets for his non-action to implement those like (a) adoption of village (b) students-teaching and non-teaching survey (c) calling for donation from alumni and private concerns (d) introduction of spoken English and personal grooming course (e) preservation of water (f) organizing international-level seminar (g) organizing regional-level seminar for non-teaching staff (h) introduction of coaching for various competitive examinations for financially weaker students (i) introducing Day Care Center (i) Utilization of grants from State Govt. regarding construction of canteen building and campus wall, renovation of administrative building. Vide meeting dated 04/05/2016, a series of resolutions were adopted but the Chairperson informs that due to huge administrative work-load, he could not take any initiative regarding – (a) introduction of Pradhan Mantri Kaushal Vikash Yojana (b) introduction of Bio-metric Attendance System for all employees (c) Displaying minimum critical information on College website (d) introduction of yoga facility (e) introduction of multi-gym facility (f) formation of Students' Grievance Cell (g) formation of Suggestion Cell from the students (h) renovation of boys' hostel building. All members request the Chairperson to take necessary steps to make realize the decisions at his earliest. In this way, the proceedings of the last and earlier meetings are confirmed.

**Resolution No. 3:** The Director/Co-ordinator informs the house that the Career Advancement Scheme (CAS) of Dr. Anik Kumar Saha, Assistant Professor in Bengali, Dr. Anindita Dasgupta, Assistant Prof. in Bengali, Prof. Mahitosh Gayen, Assistant Prof. in History and Prof. Soma Ghosal, Assistant Prof. in Political Science are due as on 23/03/2015, 16/02/2015, 30/04/2016 and 01/02/2015 respectively. It is resolved that all documents relating to them are to be properly scrutinized and take necessary steps for their CAS.


**Resolution No. 4:** It is discussed that there is a need of Water-purifier in the College for facilitation of fresh and pure water. It is resolved that the Chairperson be asked to take necessary steps to purchase the same.

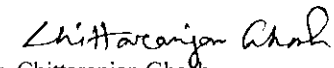
**Resolution No. 5:** It is discussed that subject-wise books are urgently required for improvement of academic part of teachers and students. It is, therefore, resolved that the Chairperson be asked to take necessary steps to purchase books as early as possible.

**Resolution No. 6:** It is discussed that NAAC evaluation is mandatory for all higher educational institutions. Out College was accredited by NAAC in 2006 and two cycles of NAAC evaluation had been due in 2011 & 2016. The Chairperson is requested to pay special attention for evaluation by the NAAC for 2<sup>nd</sup> cycle. It is a top most priority based task.

**Resolution No. 7:** The application dated 18/07/2016 of Sri Biswanath Daschoudhury, Secretarial Assistant is read and discussed. It is learnt that Sri Daschoudhury has been paid Rs. 700/- on monthly basis and he applied for enhancement of payment to Rs. 900/-. The Director/Coordinator admits his outstanding performance to his assignments and all members also acknowledge the same. So, it is resolved unanimously that the monthly payment to the Secretarial Assistant is hereby enhanced to Rs. 900/- from April, 2016.

As no other agendum is left to discuss the meeting ends with vote of thanks to and from the Chair.

  
Dr. Tarak Nath Roy  
Principal &  
Chairperson, IQAC

  
Dr. Chittaranjan Ghosh  
Director/Co-ordinator  
Internal Quality Assurance Cell (IQAC)

Director/Coordinator  
Internal Quality Assurance Cell (IQAC)  
Sri Ramkrishna Sarada Vidyapeeth  
Kamerpukur : Hooghly

মিটিং-এর ক্রমিক সংখ্যা :

মিটিং-এর তারিখ :

মিটিং-এর স্থান :

মিটিং-এর সময় :

## উপস্থিত সভ্যগণের নাম

১।	Roy	৮।	
২।	Jayanta Choudhury	৯।	
৩।	Anindita Dasgupta	১০।	
৪।	Soma Ghosal	১১।	
৫।	Boasus	১২।	
৬।	Asta Kumar Pawan	১৩।	
৭।		১৪।	

ক্রমিক সংখ্যা	রেজল্যুশন

The meeting of the Internal Quality Assurance Cell (IQAC) of the College is held on 03/10/2016 (Monday) at 1.05 p.m in the IQAC room of the College with Dr. Tarak Nath Roy, Principal and Chairperson, IQAC in the Chair.

**Resolution No.1:** At the very beginning of the meeting the Chairperson informs the house that a NAAC committee has been formed for preparation of NAAC related works. He also informs that the construction of canteen has been completed and inaugurated on 08/09/2016, separate department system was introduced on 13/09/2016 and the College campus has been declared Wi-fi zone on 05/09/2016 which were planned in the meeting dated 04/08/2015. He further informs the house that a letter has been sent to the Director of Public Instructions, Education Directorate, Govt. of West Bengal seeking Govt. nominee for CAS in favour of Dr. Anik Kumar Saha, Assistant Professor in Bengali, Dr. Anindita Dasgupta, Assistant Prof. in Bengali, Prof. Mahitosh Gayen, Assistant Prof. in History and Prof. Soma Ghosal, Assistant Prof. in Political Science vide No. SRSVM/163/2016 (Administration) Dated 31/08/2016. Due to administrative workload no initiatives could not be taken to make realize the decisions of the last meeting. All members request him to complete the works as decided in the last meeting.

**Resolution No. 2:** It is discussed that there is a provision of University Grants Commission under XII Plan Period to introduce Remedial Coaching Centre for SC/ST/OBC (Non-creamy layer) & Minorities students. This scheme is very helpful for the students to improve their success rate in higher studies. So, decision has been adopted to send proposal to the UGC to introduce the scheme at our College.

**Resolution No.3:** It is discussed that there is a scheme of University Grants Commission under XII Plan Period for Coaching Classes for Entry in Services for SC/ST/OBC (Non-creamy layer) & Minorities Communities students. It strengthens teaching and learning process so that quality in teaching learning may be improved. So, decision has been taken to send proposal to the UGC to introduce the scheme in the College.

**Resolution No.4:** It is discussed that the Scheme for Coaching for NET/SET for SC/ST/OBC (non-creamy layer) & Minorities Communities students under University Grants Commission grants encourages the students to choose teaching as a career and become role model to others of their group. The main objective of the scheme is to prepare SC/ST candidates and candidates from Minority community for appearing in NET or SET, so that sufficient number of candidates become available for selection of lecturers in the university system from these groups. After discussion it is resolved that the Chairperson must take initiatives to send proposal in this regards to introduce the scheme in the College.


**Resolution No.5:** It is discussed that ragging is the menace to the students. It degrades academic atmosphere. According to Lyngdoh Commission, anti-ragging committee is must in the institutions where boarding facilities are available. In our College, there are separate boys' and girls' hostel. It is, therefore, resolved that the Chairperson must take necessary steps to form anti-ragging committee separately for boys' and girls' hostel.

**Resolution No.6:** It is discussed that to protect the lady staff from the sexual harassment, anti-sexual harassment cell should be formed. It is, therefore, decided that the Chairperson should take necessary steps to form anti-sexual harassment cell in the College at the earliest.

**Resolution No.7:** It is discussed that University Grants Commission's scheme for 'Higher Education for Persons with Special Need (HEPSN)' aims for creating academic-friendly environment for the students with special need. There are students from this section in our College. Be it, therefore, resolved that the Chairperson must take initiatives to send proposal to the UGC to this effect.

As there is no agendum to discuss, the meeting ends with thanks to and from the Chair.

*Tarak Nath Roy*  
Dr. Tarak Nath Roy  
Principal &  
Chairperson, IQAC

*Chittaranjan Ghosh*  
Dr. Chittaranjan Ghosh  
Director/Co-ordinator

Internal Quality Assurance Cell (IQAC)

Director/Coordinator  
Internal Quality Assurance Cell (IQAC)  
Sri Ramkrishna Sarada Vidyapeeth  
Kamarpukur : Hooghly

10  
3/16