

THE UNIVERSITY OF BURDWAN



Syllabus for B. A. General Programme

in

English

UNDER SEMESTER WITH CBCS

(Effective from 2017- 18)

Type	Credits	Number of Courses	Total Credits
CC	6 Credits per Course (5 theory, 1 tutorial)	12	72
DSE	6 Credits per Course (5 theory, 1 tutorial)	4	24
GE	6 Credits per Course (5 theory, 1 tutorial)	2	12
AEC	AECC 1 – 4 Credits, AECC 2 – 2 Credits	2	6
SEC	2 Credits per Course	4	8
Total			122

CORE COURSE (CC)

CC1: Poetry & Short Story
CC2: Essay, Drama & Novel
CC3: Contemporary India: Women and Empowerment
CC4: Academic Writing and Composition
CC5 (L1/1): Language, Variety and Stylistics
CC6: (L1/2): Language, Imagination & Creativity

DISCIPLINE SPECIFIC ELECTIVE (DSE)

DSE1: British Literature OR Environment & Literature
DSE2: Indian Literature in Translation OR Literary Cross Currents

GENERIC ELECTIVE (GE) [For learners from other discipline(s)]

GE1: Gender & Human Rights
GE2: Environment & Literature

ABILITY ENANCEMENT COMPULSORY COURSE (AECC)

AECC - 1: Environmental Studies (to follow ENVS syllabus)

AECC - 2: Communicative English

SKILL ENHANANCEMENT COURSE (SEC)

SEC1: Translation Studies OR Creative Writing
SEC2: ELT OR Film Studies
SEC3: Technical Writing OR Business Communication
SEC4: Soft Skills OR Spoken English

B.A. General Programme in English under CBCS
Structure at a Glance

Semester	Courses	Course type	Credit	Full Marks
Sem.- I	Discipline- 1 (English)	Core Course (CC-1)	6	75
	Discipline- 2 (other than Eng.)	Core Course (CC-1)	6	75
	English Language	Core Course (L ₁ -1)	6	75
	ENVS	AECC-1	4	100
Sem.- II	Discipline- 1 (English)	Core Course (CC-2)	6	75
	Discipline- 2 (other than Eng.)	Core Course (CC-2)	6	75
	Bengali Language	Core Course (L ₂ -1)	6	75
	Communicative English/ MIL	AECC-2	2	50
Sem.-III	Discipline- 1 (English)	Core Course (CC-3)	6	75
	Discipline-2(other than Eng.)	Core Course (CC-3)	6	75
	English Language	Core Course (L ₁ -2)	6	75
	Skill Enhancement Course	SEC-1	2	50
Sem.-IV	Discipline- 1 (English)	Core Course (CC-4)	6	75
	Discipline-2(other than Eng.)	Core Course (CC-4)	6	75
	Bengali Language	Core Course (L ₂ -2)	6	75
	Skill Enhancement Course	SEC-2	2	50
Sem.-V	Discipline Specific Course (English)	DSE- 1A	6	75
	Discipline Specific Course	DSE- 2A	6	75
	Generic Elective (other than English)	GE-1(Interdisciplinary)	6	75
	Skill Enhancement Course	SEC-3	2	50
Sem.-VI	Discipline Specific Course(English)	DSE- 1B	6	75
	Discipline Specific Course	DSE- 2B	6	75
	Generic Elective (other than English)	GE-2(Interdisciplinary)	6	75
	Skill Enhancement Course	SEC- 4	2	50

B.A General English Programme

SEMESTER I

<p>✓ CC-1: POETRY & SHORT STORY</p> <p>1. William Shakespeare: Sonnet 116 William Wordsworth: “A Slumber did my Spirit Seal”</p> <p>2. John Keats – “Bright Star” Wilfred Owen – “Strange Meeting”</p> <p>3. Charles Lamb – “Dream Children”</p> <p>4. H. E. Bates – “The Ox”</p>	<p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4 (T)</p> <p>72 Lectures+ 16 Tutorials = 88</p>
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SEMESTER II

<p>✓ CC - 2: ESSAY, DRAMA & NOVEL</p> <p>1. George Orwell – “Shooting an Elephant” R. K. Narayan – “A Library without Books”</p> <p>2. George Bernard Shaw – <i>Arms and the Man</i></p> <p>3. J. B. Priestley – <i>An Inspector Calls</i></p> <p>4. Ernest Hemingway – <i>The Old Man and the Sea</i> (ND)</p>	<p>09(L)+2(T)</p> <p>09(L)+2(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4 (T)</p> <p>72 Lectures + 16 Tutorials = 88</p>
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SEMESTER III [ONLY TICKED TEXTS]	
<p>✓ CC – 3: CONTEMPORARY INDIA: WOMEN AND EMPOWERMENT</p> <p>1. Social Construction of Gender:</p> <ul style="list-style-type: none"> ➤ Masculinity, Femininity ➤ Patriarchy ➤ Sex & Gender ➤ Gender Socialization ➤ Gender discrimination ➤ Gender stereotyping <p>Texts: (any one)</p> <p>✓ Nivedita Menon. <i>Sexualities: Issues in Contemporary Indian Feminisms</i> (selections)</p> <ul style="list-style-type: none"> ▪ Nivedita Menon : <i>Gender and Politics in India</i> (Selections) <p>2. History of Women's Movements in India (Pre- and Post-Independence):</p> <ul style="list-style-type: none"> ➤ Women and Nationalism ➤ Women and Partition ➤ Women and Political Participation <p>Text: (any two)</p> <ul style="list-style-type: none"> • “Letters to a Wife: Satyendranath Tagore’s Letters to Jynadanandini Tagore” from <i>Epistolary Cultures in 19th century Bengal</i>, StreeSamya, Kolkata, (Forthcoming) <p>✓ Ghulam Murshed “Chapter Four” from <i>The Reluctant Debutante</i>.</p> <p>✓ Urvashi Butalia ‘Beginnings’ from <i>The Other Side of Silence</i></p> <ul style="list-style-type: none"> • Jashodhara Bagchi and Shubharanjan Dasgupta. <i>The Trauma and The Triumph: Gender and Partition in Eastern India</i> vol I (“Introduction”) <p>3. Women and Law:</p> <ul style="list-style-type: none"> ➤ Women and the Indian Constitution ➤ Personal Laws ➤ Customary practices on inheritance and Marriage <p>Text: (Selections from any one text)</p> <p>Flavia Agnes. Ed. <i>Women and Law in India: An Omnibus</i> Comprising</p> <p>✓ Flavia Agnes. <i>Enslaved Daughters</i> (selections).</p> <ul style="list-style-type: none"> ▪ Sudhir Chandra. <i>Hindu Women and Marriage Law</i> ▪ Monomoyee Basu. <i>Law and Gender Inequality</i>. (May be Supplemented by workshop on legal awareness) <p>4. Women and Violence:</p> <ul style="list-style-type: none"> ➤ State interventions ➤ Domestic violence ➤ Female foeticide ➤ Sexual harassment 	<p>10 (L) +2(T)</p> <p>10 (L) + 2(T)</p> <p>10 (L) + 2(T)</p> <p>10 (L) + 2(T)</p> <p>8 (L) + 2 (T)</p> <p>8 (L) + 2 (T)</p> <p>8 (L) + 2(T)</p> <p>5 (L) + 1(T)</p>

<p>Texts:(any one)</p> <ul style="list-style-type: none"> • Rokeya Sakhawat Hussain – <i>Sultana's Dream</i> (ND) ✓ Bama Faustina Soosairaj – <i>Karukku</i> (ND) <p>Suggested Readings</p> <ul style="list-style-type: none"> ▪ David Glover. <i>Gender</i>. New York: Routledge New Critical Idiom Series. ▪ <i>The Social Construction of Gender</i> (A Gender & Society Reader) by Judith Lorber (Editor), Susan A. Farrell (Editor) ▪ Veena Oldenburg. <i>Dowry Murders: The Imperial Origins of a Cultural Crime</i> ▪ Attia Hussein. <i>Translating Partition</i>. New Delhi: Katha ▪ Brinda Bose. <i>Translating Desire</i>. New Delhi: Katha ▪ Radha Kumar. <i>The History of Doing: The Women's Movement in India</i> ▪ Kalpana Kannabiran. <i>Women and Law Critical Feminist Perspectives</i> ▪ Carolyn Merchant. <i>Earthcare: Women and the Environment</i>. 	<p>5 (L) + 1(T)</p> <p>74 Lectures + 16 Tutorials = 90</p>
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SEMESTER IV

<p>✓ CC – 4: ACADEMIC WRITING AND COMPOSITION</p> <ol style="list-style-type: none"> 1. Introduction to the Writing Process: Conventions of Academic Writing, Writing in one's own words – Summarizing and Paraphrasing 2. Critical Thinking: Syntheses, Analyses, and Evaluation 3. Structuring an Argument: Introduction, Interjection, and Conclusion 4. Citing Resources, Editing, Book and Media Review <p>Recommended Readings</p> <ol style="list-style-type: none"> 1. Liz Hamp-Lyons and Ben Heasley, <i>Study writing: A Course in Writing Skills for Academic Purposes</i> (Cambridge: CUP, 2006). 2. Renu Gupta, <i>A Course in Academic Writing</i> (New Delhi: Orient BlackSwan, 2010). 3. Ilona Leki, <i>Academic Writing: Exploring Processes and Strategies</i> (New York: CUP, 2ndedn, 1998). 4. Gerald Graff and Cathy Birkenstein, <i>They Say/I Say: The Moves That Matter in Academic Writing</i> (New York: Norton, 2009). 5. John M. Swales. <i>Academic Writing for Graduate Students</i> 	<p>20(L) + 4(T)</p> <p>20(L) + 4(T)</p> <p>18(L) + 3(T)</p> <p>18(L) + 3(T)</p> <p>76 Lectures + 14 Tutorials = 90</p>
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CC 5 (L1/1)

SEMESTER I

✓ CORE COURSE - 5: (L1---1) Language, Variety and Stylistics	
1. Language & Communication – distinctness of human language	18(L)+4(T)
2. Language varieties – Standard & Non-standard Language, Formal & Informal	18(L)+4(T)
3. Difference between Declarative and Expressive forms of language – when Statement becomes Expression	18(L)+4(T)
4. Register, Collocation and Style	18 (L)+4(T)
Readings <ul style="list-style-type: none"> ○ Rajend Mesthrie and Rakesh M. Bhatt. <i>World Englishes: The Study of New Linguistic Varieties</i> ○ GB Shaw. ‘Spoken English & Broken English’ ○ Geoffrey N. Leech. <i>A Linguistic Guide to English Poetry</i> ○ H.G.Widdowson. <i>Stylistics & the Teaching of Literature</i> ○ <i>Language Literature and Creativity</i> Orient Blackswan and DU 	72 Lectures + 16 Tutorial = 88

CC 6 (L1/2)

SEMESTER III

✓ CORE COURSE - 6: (L1---2) Language, Imagination & Creativity	
1. Plain Language and Figurative Language (Related Tropes like Metaphor, Conceit, Metonymy)	18 (L)+4(T)
2. Language and Emotion – Hyperbole, Pathetic Fallacy, Irony, Understatement	18 (L)+4(T)
3. Escape from Banality – Foregrounding devices like Parallelism & Deviation	18(L)+4(T)
4. Avoiding/ Cultivating Ambiguity – Ambiguity: Weakness or Strength	18(L)+4(T)
Readings <ul style="list-style-type: none"> • I. A. Richards. <i>Practical Criticism</i> (Part III) • Geoffrey N. Leech. <i>A Linguistic Guide to English Poetry</i> • Bose & Sterling. <i>Rhetoric & Prosody</i> • William Empson. <i>Seven Types of Ambiguity</i> • Susanta Kumar Bardhan. <i>Introduction to Stylistics</i> • Geoffrey Leech. <i>A Communicative Grammar of English</i> 	72 Lectures + 16 Tutorial = 88

DISCIPLINE SPECIFIC COURSES

SEMESTER V

<u>DISCIPLINE SPECIFIC COURSE (DSE) - 1:</u>	
<p>✓ A. British Literature</p> <ol style="list-style-type: none"> Robert Louis Stevenson - <i>Strange Case of Dr Jekyll and Mr Hyde</i> (ND) William Shakespeare – <i>As you Like It</i> Thomas Hardy- <i>Ah, Are Digging on My Grave?</i> Robert Lynd- <i>On Not Being a Philosopher</i> 	<p>20 (L) + 4(T)</p> <p>20 (L)+4 (T)</p> <p>8(L)+2(T) 12(L)+3(T)</p> <p>60 Lectures + 13 Tutorials = 73</p>

OR

SEMESTER V

<u>DISCIPLINE SPECIFIC COURSE (DSE) - 1:</u>	
<p>B. Environment & Literature</p> <ol style="list-style-type: none"> G M Hopkins. 'Binsey Poplars' Gordon J. L. Ramel. 'Daffodils No More' Mahasweta Devi. 'Pterodactyl' Ruskin Bond. 'Dust on the Mountains', 'Death of the Trees' <p>Issues: Nature in Oriental & Western Thought, Deep Ecology, Third World Environmentalism, Ecofeminism</p> <p>Readings:</p> <ul style="list-style-type: none"> Vasudha Narayanan 'Water, Wood, and Wisdom: Ecological Perspectives from the Hindu Traditions' Allen Carlson. <i>Environmental Aesthetics</i> Preeti Ranjan Ghosh . "Towards an Understanding of Environmental Aesthetics: Some Reflections", <i>The Philosophical Quarterly</i>, 1998 Beth Fowkes Tobin. <i>Colonizing Nature</i> Vasudha Narayanan. <i>Water, Wood and Wisdom</i> Vandana Shiva. <i>Women in Nature</i> 	<p><u>Introduction</u></p> <p>5(L)+1(T)</p> <p>6(L)+2(T) 4(L)+2(T) 15(L)+5(T) 16(L)+4(T)</p> <p>46 Lectures + 14 Tutorial= 60</p>

SEMESTER VI

✓ <u>DISCIPLINE SPECIFIC COURSE (DSE)- 2:</u>	
A: Indian Literature in Translation	
1. Rabindranath Tagore – <i>The Wife’s Letter</i> (Translation of <i>Steer Patra</i>)	15(L)+4(T)
2. Vijay Tendulkar – <i>Silence: The Court is in Session</i> (Translation of <i>Shantata: Court Chalu Ahe</i>)	20(L)+5(T)
3. Mahasweta Devi- ‘Draupdi’ (ND)	10(L)+2 (T)
4. Amrita Pritam – ‘Bread of Dreams’ & ‘A Story of Fire’	10(L)+2(T)
	55 Lectures + 13 Tutorials = 68

OR

SEMESTER VI

<u>DISCIPLINE SPECIFIC COURSE (DSE)- 2</u>	
B: Literary Cross-Currents	
1. Selections from <i>Living Literatures – An Anthology of Prose and Poetry</i> Eds. Vinay Sood, et al. Orient Longman	10(L)+ 2(T)
2. Saadat Hasan Manto – “Toba Tek Sing”	10(L)+ 2 (T)
3. Ismat Chughtai – “Lihaaf”, “The Sacred Duty”	15(L)+4(T)
4. Rabindranath Tagore – <i>The Broken Nest</i> (Translation of <i>Nashtaneerh</i>)	20(L)+5 (T)
	55 Lectures + 13 Tutorials = 68

GENERIC ELECTIVE (GE)

SEMESTER V

<p style="text-align: center;">✓ GENERIC ELECTIVE (GE)- 1</p> <p style="text-align: center;">GENDER & HUMAN RIGHTS</p> <ol style="list-style-type: none"> Poetry: Meena Kandasamy “Aggression” Temsula Ao “Laburnum for My Head” Drama: Manjula Padmanabhan <i>Lights Out</i> Essay: Virginia Woolf “Professions for Women”, <i>Women’s Rights are Human Rights</i>. Section V “The Human Rights Framework in Practice” Novel: Tehmina Durrani’s <i>Blasphemy</i> (ND) 	<p>15 (L) + 3(T)</p> <p>18 (L)+4(T)</p> <p>18 (L)+4(T)</p> <p>20(L)+4(T)</p> <p>71 Lectures + 15 Tutorials = 86</p>
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SEMESTER VI

<p style="text-align: center;">✓ GENERIC ELECTIVE (GE)- 2</p> <p style="text-align: center;">ENVIRONMENT & LITERATURE</p> <p>Introduction (Nature in Oriental & Western Thought, Deep Ecology, Third World Environmentalism)</p> <ol style="list-style-type: none"> G M Hopkins. ‘Binsey Poplars’ Gordon J. L. Ramel. ‘Daffodils No More’ Mahasweta Devi. ‘Pterodactyl’ Ruskin Bond. ‘Dust on the Mountains’, ‘Death of the Trees’ <p>Readings:</p> <ul style="list-style-type: none"> Vasudha Narayanan ‘Water, Wood, and Wisdom: Ecological Perspectives from the Hindu Traditions’ Allen Carlson. <i>Environmental Aesthetics</i> Preeti Ranjan Ghosh . “Towards an Understanding of Environmental Aesthetics: Some Reflections”, <i>The Philosophical Quarterly</i>, 1998 Beth Fowkes Tobin. <i>Colonizing Nature</i> Vasudha Narayanan. <i>Water, Wood and Wisdom</i> <p>Vandana Shiva. <i>Women in Nature</i></p>	<p>5(L)+1(T)</p> <p>6(L)+2(T)</p> <p>4(L)+2(T)</p> <p>15(L)+5(T)</p> <p>16(L)+4(T)</p> <p>46 Lectures + 14Tutorial= 60</p>
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ABILITY ENHANCEMENT COURSE (AEC)

SEMESTER I

✓ AECC-I: Environmental Studies

(Syllabus prescribed by department concerned to be followed)

SEMESTER II

✓ AECC – II

Communicative English: (MCQ Type Questions to be set to test command of Vocabulary, Usage, Collocation, Register, Difference between Formal and Informal speech, between Standard & Colloquial Language, Awareness about Linguistic Courtesy, Different types of Salutation, Letter-ending, and the like)

Introduction:

- Theory of Communication,
- Types and modes of Communication

3(L)+1(T)

1. Language of Communication:

- Verbal and Non-verbal (Spoken and Written)
- Personal, Social and Business
- Barriers and Strategies
- Intra-personal, Inter-personal and Group communication

6(L)+1(T)

2. Speaking Skills:

- Monologue
- Dialogue
- Group Discussion
- Effective Communication/ Mis- Communication
 - Interview
 - Public Speech

5(L)+1(T)

3. Reading and Understanding

- Close Reading
- Comprehension
- Summary Paraphrasing
- Analysis and Interpretation
- Translation(from Indian language to English and vice-versa)

5(L)+1(T)

4. Writing Skills

- Documenting
- Report Writing
- Making notes
- Letter writing

6(L)+1(T)

Recommended Readings:

- *Fluency in English* - Part II, Oxford University Press, 2006.
- *Business English*, Pearson, 2008.
- *Language, Literature and Creativity*, Orient Blackswan, 2013.
- *Language through Literature* (forthcoming) ed. Dr. Gauri Mishra, Dr Ranjana Kaul, Dr. Brati Biswas

**25 Lectures +
5 Tutorials =
30**

SKILL ENHANCEMENT COURSE (SEC)

SEMESTER III

<p>✓ SEC - 1 A: Translation Studies [ONLY TICKED UNITS]</p> <ol style="list-style-type: none"> 1. ✓ Introducing Translation: A brief history and significance of translation in a multi linguistic and multicultural society like India 2. Exercises in different Types/modes of translation: a. Semantic/Literal b. Free sense/literary c. Functional/communicative d. Technical/Official e. Transcreation f. Audio-visual translation 3. Introducing basic concepts and terms used in Translation Studies through relevant tasks: Equivalence, Language variety, Dialect, Idiolect, Register, Style, Mode, Code mixing/Switching. b. Defining the process of translation (analysis, transference, restructuring) through critical examination of standard translated literary/non-literary texts and critiquing subtitles of English and Hindi/Bengali films. 4. ✓ Discussions on issues of gender and translation (Practice: Translation in Mass Communication/Advertising, subtitling, dubbing, Tasks of Translation in Business, Advertising, Using tools of technology for translation, machine/mobile translation, software for translating different kinds of texts with differing levels of complexity and for transliteration. Exercises to comprehend: Equivalence in translation, Structures, equivalence between the SL & TL at the lexical (word) and syntactical (sentence) levels. This will be done through tasks of retranslation and recreation, and making comparative study of cultures and languages. Resources for Practice: Dictionaries, Encyclopedias, Thesauri, Glossaries, Software of translation) <p>Recommended Readings</p> <ul style="list-style-type: none"> • Baker, Mona, <i>In Other Words: A Coursebook on Translation</i>, Routledge, 2001. • <i>Routledge Encyclopedia of Translation Studies</i>. London and New York: Routledge, 2001. • 3 Sherry Simon, <i>Gender in translation: Cultural Identity and the Politics of Transmission</i>. New York: Routledge, 1996. • Catford, I. C. <i>A Linguistic Theory of Translation</i>. London: OUP, 1965. • Frishberg, Nancy J. <i>Interpreting: An Introduction. Registry of Interpreters</i>, 1990. • Gargesh, Ravinder and Krishna Kumar Goswami. (Eds.). <i>Translation and Interpreting: Reader and Workbook</i>. New Delhi: Orient Longman, 2007. • House, Juliana. <i>A Model for Translation Quality Assessment</i>. Tubingen: Gunter Narr, 1977. • Lakshmi, H. <i>Problems of Translation</i>. Hyderabad: Booklings Corporation, 1993. 	<p>3(L)+1(T)</p> <p>4(L)+1(T)</p> <p>8 (L)+2(T)</p> <p>10(L)+2(T)</p> <p>25 Lectures + 6 Tutorials = 31</p>
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<ul style="list-style-type: none"> • Newmark, Peter. <i>A Textbook of Translation</i>. London: Prentice Hall, 1988. • Nida, E. A. and C. R. Taber. <i>The Theory and Practice of Translation</i>. Leiden: E. J. Brill, 1974. • Toury, Gideon. <i>Translation Across Cultures</i>. New Delhi: Bahri Publications Private Limited, 1987. 	
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OR

SEMESTER III

<p>SEC - 1</p> <p>B: Creative Writing</p> <ol style="list-style-type: none"> 1. What is Creative Writing 2. The Art and Craft of Writing Unit 3. Modes of creative Writing Unit 4. Writing for the Media 5. Preparing for Publication <p>Recommended Reading</p> <p><i>Creative writing: A Beginner's Manual</i> by Anjana Neira Dev and Others, Published by Pearson, Delhi, 2009.</p>	<p>2(L)+1(T)</p> <p>3(L)+1(T)</p> <p>4(L)+1(T)</p> <p>8(L)+1(T)</p> <p>8(L)+1(T)</p> <p>25 Lectures + 5 Tutorials = 30</p>
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SEMESTER IV

<p>✓ SEC - 2</p> <p>A: English Language Teaching</p> <ol style="list-style-type: none"> 1. Knowing the Learner <p>OR</p> <p>Structures of the English Language</p> <ol style="list-style-type: none"> 2. Methods of teaching English Language 3. Assessing Language Skills 4. Materials for Language Teaching <p>OR</p> <p>Using Technology in Language Teaching</p> <p>Recommended Readings</p> <ol style="list-style-type: none"> 1. Penny Ur, <i>A Course in Language Teaching: Practice and Theory</i> (Cambridge: CUP, 1996). 2. Marianne Celce-Murcia, Donna M. Brinton, and Marguerite Ann Snow, <i>Teaching English as a Second or Foreign Language</i> (Delhi: Cengage Learning, 4th edn, 2014). 3. Adrian Doff, <i>Teach English: A Training Course For Teachers (Teacher's Workbook)</i> (Cambridge: CUP, 1988). 4. <i>Business English</i> (New Delhi: Pearson, 2008). 5. R. K. Bansal and J. B. Harrison, <i>Spoken English: A Manual of Speech and Phonetics</i> (New Delhi: Orient BlackSwan, 4th edn, 2013). <p>Mohammad Aslam, <i>Teaching of English</i> (New Delhi: CUP, 2nd edn, 2009)</p>	<p>4(L)+1(T)</p> <p>6(L)+1(T)</p> <p>8(L)+2(T)</p> <p>7(L)+1(T)</p> <p>25 Lectures + 5 Tutorials = 30</p>
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OR

SEMESTER IV

<p>SEC - 2</p> <p>B: Film Studies</p> <ol style="list-style-type: none"> 1. Evolution of the Cinema: Silent Film, Talkie, Colour Film, Digital 	
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Age, 3D Films.	4(L)+1(T)
2. Cinematographic Technique: Panning of the Camera, Zooming, Fade in, Fade Out, Flashback, Close up, Long Shot, Reverse Shot.	8(L)+2(T)
3. Adaptation and Appropriation	6(L)+1(T)
4. Response and Review: (Illustrative film shows & appreciation programme to be arranged)	7(L)+1(T)
Recommended Readings:	
1. James Monako. <i>How To Read a Film</i> . New York: OUP, 2009.	25 Lectures + 5 Tutorials = 30
2. Andrew Dix. <i>Beginning Film Studies</i> . Manchester university Press, 2008.	
3. Satyajit Ray. <i>Our Films, Their Films</i> . Orient Blackswan, 2001.	
4. Satyajit Ray. <i>Deep Focus: Reflection on Indian Cinema</i> . Ed. Sandip Ray. Harper Collins India. 2011.	

SEMESTER V

<p>✓ SEC – 3</p> <p>A: Technical Writing [ONLY TICKED UNITS]</p> <p>1.</p> <p>✓ Communication: Language and communication, differences between speech and writing, distinct features of speech, distinct features of writing.</p> <p>2. Writing Skills: Selection of topic, thesis statement, developing the thesis introductory, developmental, transitional and concluding paragraphs, linguistic unity, coherence and cohesion, descriptive, narrative, expository and argumentative writing.</p> <p>3.</p> <p>✓ Technical Writing: Scientific and technical subjects, formal and informal writings, formal writings/reports, handbooks, manuals, letters, memorandum, notices, agenda, minutes, common errors to be avoided.</p> <p>Suggested Readings</p> <p>1. M. Frank. <i>Writing as thinking: A guided process approach</i>, Englewood Cliffs, Prentice Hall Reagents.</p> <p>2. L. Hamp-Lyons and B. Heasley. <i>Study Writing: A course in written English. For academic and professional purposes</i>, Cambridge Univ. Press.</p> <p>3. R. Quirk, S. Greenbaum, G. Leech and J. Svartik. <i>A comprehensive grammar of the English language</i>, Longman, London.</p> <p>4. Daniel G. Riordan & Steven A. Panley. <i>Technical Report Writing Today</i> Biztaantra. Additional Reference Books</p> <p>5. Daniel G. Riordan, Steven E. Pauley, <i>Biztantra: Technical Report Writing Today</i>, 8th Edition (2004).</p>	<p>3(L)+1(T)</p> <p>8(L)+2(T)</p> <p>14(L)+2(T)</p> <p>25 Lectures + 5 Tutorials = 30</p>
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OR

SEMESTER V

SEC – 3	
B: Business Communication	
1. Introduction to the Essentials of Business Communication: Theory and Practice	5(L)+1(T)
2. Writing a project report OR Citing References, using bibliographical and research tools	6(L)+1(T)
3. Writing minutes of meetings OR E-Correspondence	4(L)+1(T)
4. Making oral presentations (Viva for internal assessment) OR Spoken English for Business Communication (Viva for internal assessment)	10(L)+2(T)
Suggested Readings:	
1. Scot, O. <i>Contemporary Business Communication</i> . Biztantra, New Delhi.	25 Lectures + 5 Tutorials = 30
2. Lesikar, R. V. & Flatley, M. E. <i>Basic Business Communication Skills for Empowering the Internet Generation</i> , Tata McGraw Hill Publishing Company Ltd. New Delhi.	

SEMESTER VI

✓ SEC- 4	
A: Soft Skills	
Teamwork	7(L)+1(T)
Emotional Intelligence	4(L)+1(T)
Adaptability	3(L)+1(T)
Leadership	5(L)+1(T)
Problem solving	6(L)+1(T)
Suggested Readings	
1. <i>English and Soft Skills</i> . S.P. Dhanavel. Orient BlackSwan 2013	25 Lectures + 5 Tutorials = 30
2. <i>English for Students of Commerce: Precis, Composition, Essays, Poems</i> eds. Kaushik, et al.	

OR

SEMESTER VI

<p>SEC- 4</p> <p>B: Spoken English</p> <ol style="list-style-type: none"> 1. Differences between speech and writing – distinct features of Oral Communication; Essentials of Good Communication- Barriers 2. Listening: Weak Forms, Stress, Intonation, Voice Modulation, Telephonic Conversation, Rules of Interruption in Civilized discourse 3. Speech & Situation/ Context: <ol style="list-style-type: none"> a. Greeting & Leave Taking b. Making & Granting/Refusing Requests c. Queries & Giving Information/Direction d. Describing objects/process e. Narrating events & Commentary f. Persuasion & Motivation g. Complaints & Apologies h. Expressing disapproval i. Alerting & Warning 4. Presentation Skills: Interview, Debate, GD, Anchoring, Public Address, Broadcasting <p>(Intensive learner-centric pedagogic mode and use of Language Lab are desirable for making the course successful. Having explained the preliminaries of each course-content, teachers may put group of learners in a particular situation of conversation and monitor their conversation/ use of language as facilitators.)</p> <p>Readings:</p> <ul style="list-style-type: none"> • W.S. Allen. <i>Lining English speech</i>. Orient Longman, London, 1968. • R.K Bansal and J.B Harrison. <i>Spoken English for India</i>. Orient Longman, Madras, 1972. • Leena Sen. <i>Communication Skills</i>. Prentice Hall of India, New Delhi. 	<p>4 (L)+1(T)</p> <p>6(L)+1(T)</p> <p>6(L)+1(T)</p> <p>9(L)+2(T)</p> <p>25 Lectures + 5 Tutorials = 30</p>
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