

মিটিং-এর ক্রমিক সংখ্যা : 04/2015

মিটিং-এর তারিখ : 05/05/2015

মিটিং-এর স্থান : IQAC Room

মিটিং-এর সময় : 01.00 AM

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উপস্থিত সভ্যগণের নাম

১।	Prof. S.S. 15	৮।	P.K. 05/05/15
২।	Chittaranjan Ghosh	৯।	P.K. 05/05/15
৩।	Dr. K. Saha	১০।	
৪।	Md. Faruque S.S. 15	১১।	
৫।	Papabandu Ghosh	১২।	
৬।	Biswanath Chandra S.S. 15	১৩।	
৭।	Samir Saha S.S. 15	১৪।	

ক্রমিক সংখ্যা রেজল্যুশন

The meeting of the IQAC (Internal Quality Assurance Cell) of the College is held on 05/05/2015 at 01.00 p.m in the IQAC room of the College with Prof. Subhas Chandra Dey, Teacher-in-Charge and Chairperson, IQAC in the Chair.

Resolution No. 1: At the very beginning of the meeting discussions have been made on the proceedings of the last meeting. In respect of Resolution No. 1, Dr. Chittaranjan Ghosh, Co-ordinator/Director, IQAC informs the house that a proposal for National-Level Seminar on 'The Green Chemistry: to protect mother Earth' to be organized jointly with Dept. of Physics and Chemistry has been submitted to the UGC on 27/03/2015 vide College Letter No. SRSVM/060/2015 (UGC-Seminar) Date 18/03/2015. Dr. Ghosh further informs that books for library on different subjects have been purchased for Rs. 1,46,518/- out of UGC grants on 28/02/2015. Regarding up gradation of library, resolutions which were adopted in the connecting meeting on 17/01/2015 were communicated to the Teacher-in-Charge of the College and process is in full swing to make the resolutions realize, as Dr. Ghosh conveys to the members of IQAC. In respect of Resolution No. 3, Dr. Ghosh communicates that the Faculty of Arts and Science separately have taken steps to publish journal on "Women and Identity" and "Quad Scientific Reporter" and notices have been displayed through the College website to call for papers for which last date is 30/06/2015. In respect of Resolution No. 4, notice regarding Competent Building Initiatives was served on the Notice Khata for teaching and non-teaching staff and also on the Students' Notice Board. Regarding Resolution No. 5, Dr, Ghosh also informs that the idea of submission of articles for National and International Journals was conveyed to the Secretary, Teachers' Council for discussion. Regarding Resolution No. 6, the Teacher-in-Charge informs the house that as there is no general provision to purchase fire extinguisher out of UGC grants, so a letter is to be written to the UGC to accord permission to purchase fire extinguisher under the 'Equipments' head and the next will be decided after getting approval or not from the UGC. In respect of Resolution No. 7, the Co-ordinator/Director, IQAC informs the house that the IQAC creates its exclusive window on 20/02/2015 on the College website to regularly report on its activities as well as for hosting the AQAR. The Co-ordinator/Director, IQAC informs the house that the Annual Quality Assurance Report (AQAR) for the financial year 2007-2008, 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013, 2013-2014 have been prepared and uploaded to the IQAC window on 28/02/2015. In respect of Resolution No. 8, the Teacher-in-Charge informs the house that necessary papers for CAS in respect of 13 teachers were sent to the Director of Public Instructions, Govt. of West Bengal for necessary action. The Teacher-in-Charge informs the house that Dr. Sumanta Chattopadhyay has left the College on lien w.e.f 11/02/2015. So in the meeting of the Academic Sub-Committee duly held on 23/02/2015, Prof. Samir Saha has been inducted as a member of IQAC in place of Dr. Chattopadhyay. All members convey congratulation to Prof. Saha. In this way of modification and action taken report, proceedings of the last meeting of the IQAC have been confirmed.

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Resolution No. 2: Prof. Subhas Chandra Dey, Teacher-in-Charge informs the house that Alumni Association was formed in 2007 and Registration Number was also sanctioned in favour of the said society. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to renew the Registration Number and selection of office bearers of the Association.

Resolution No. 3: Dr. Chittaranjan Ghosh proposes to form Parent-Teacher Association. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to form Parent-Teacher Association of the College.

Resolution No. 4: The Teacher-in-Charge informs the house that Dr. Sumanta Chattopadhyay, Asst. Professor in Mathematics and Dr. Sk. Anaru Islam, Asst. Professor in Mathematics left the College on lien to join other College and they submitted their laptops, duly allotted to them, which were purchased from UGC Additional Development Grants in the eleventh Plan Period, to the office of the Teacher-in-Charge. Be it unanimously resolved that the Teacher-in-Charge be requested to allot the said laptops to the Dept. of History and Dept. of Chemistry, as those departments have no laptops.

Resolution No. 5: The Teacher-in-Charge informs the house that there are paucity of non-teaching staff in different sections. As a result various development-related and departmental works come to halt. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to fill up vacant non-teaching posts on permanent basis or at least casual basis.

Resolution No. 6: For benefit of students, regular health-check up is very important matter. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to establish Health Check -up centre so that the students may avail opportunity to consult with doctor at least once in a month.

Resolution No. 7: For close surveillance of various aspects of the College, installation of CCTV is most urgent matter. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to purchase CCTV out of UGC grants, if there is any provision, otherwise expenses in this case should be borne out of College fund.

Resolution No. 8: The Teacher-in-Charge places the G.O. No. 320-Edn (CS)/10M-96/13 Dated 01/04/2015 regarding releasing of financial assistance to the Govt. -aided colleges in connection with construction, purchasing of computers & furniture etc. After properly going through the said G.O., all members opine that these have urgent necessity to heighten the boundary wall, to construct modern Canteen system for staff and students (separately for boys and girls), to renovate Administrative Building and to purchase furniture for Administrative Office, Principal/Teacher-in-Charge's Office, proposed canteen and individual seating arrangement for the students of the dept. of Physics.

In this respect the Teacher-in-charge & Secretary is requested to contact a Civil Engineer to process plans and estimates as per PWD scheduled rate and also requested to take necessary steps to vet the said plan and estimate and submit the same along with necessary papers to the Govt. of West Bengal by 30th June, 2015.

Resolution No. 9: To development inter-college academic environment, MOU is essential. Be it unanimously resolved that the Teacher-in-Charge be requested to take necessary steps to sign MOU with neighbouring College i.e. Aghore Kamini Prakash Chandra Mahavidyalaya, Bengai, Hooghly.

Resolution No. 10: Discussion has been made on up-gradation of laboratories. Be it unanimously resolved that Dr. Chittaranjan Ghosh, Convener, Committee to Plan and Purchase of equipments (UGC Grants) be asked to take necessary steps to purchase equipments out of UGC grants to upgrade Physics & Chemistry Laboratory.

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মিটিং-এর স্থান :

মিটিং-এর সময় :



উপস্থিত সভ্যগণের নাম

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Resolution No. 11: The Teacher-in-Charge informs the house that there need to repair Aqua-Guard of the College. Be it unanimously resolved that the Teacher-in-Charge be requested to repair Aqua-Guard to make it worthy.

Resolution No. 12: The Teacher-in-Charge informs the house that to utilize the grants already released by the UGC, modification has been made in respect of utilisation of grants from UGC in the meeting of the Planning Board on 24/06/2014 as follows:

Sl. No.	Item	Amount
1.	Instrumentation Maintenance Facility	Rs. 50,000/- (Head 35)
	Total	Rs. 4,60,000/- (Head 31)
2.	Books & Journals	Rs. 5,50,000/- (Head 35)
3.	Equipment	Rs. 7,00,000/- (Head 35)
4.	Improvement of existing Premises	Rs. 2,79,688/- (Head 35)
5.	Competence Building Initiatives in Colleges	Rs. 2,00,000/- (Head 31)
6.	Field Work/Study Tours	Rs. 1,00,000/- (Head 31)
7.	Extension Activities	Rs. 1,09,922/- (Head 31)
8.	Improvement of facilities in existing premises – common room and toilet facilities for women	Rs. 1,00,000/- (Head 35)
9.	ICT in Education	Rs. 1,00,000/- (Head 35)
10.	Construction of Library Building	Rs. 17,00,000/- (Head 35)

Regarding reallocation of grants so far released by the University Grants Commission, resolved unanimously that the discussion will be made in the next meeting of the IQAC.

As no other agenda is left to discuss, the meeting ends with vote of thanks to and from the chair.

S. C. Dey
S. C. Dey
Teacher-in-Charge &
Chairperson, IQAC

Dr. Chittaranjan Ghosh
Internal Quality Assurance Cell (IQAC)
Dr. Chittaranjan Ghosh
Kamarpukur, Hooghly

Chittaranjan Ghosh
Chittaranjan Ghosh
5.5.15
Dr. Chittaranjan Ghosh
Co-ordinator/Director
IQAC

Director/Coordinator
Internal Quality Assurance Cell (IQAC)
Dr. Chittaranjan Ghosh
Kamarpukur, Hooghly